



**Course:** Snow License Manager End User Training

**Level:** Foundation

**Audience:** Software Asset Managers  
IT Procurement

**Duration:** 15 hours

## Course Outline

- Orientation and Administration (2.5 hours)
- [Inventory] Applications (2 hours)
- [Inventory] Computers, Users, and Objects (2 hours)
- [Entitlement] Agreements (1 hour)
- [Entitlement] Licenses (2 hours)
- [Entitlement] Cloud Connectors (1 hour)
- [Compliance] License Compliance (1.5 hours)
- [Compliance] Reporting (0.5 hour)
- [Advanced] Application Customisation (2 hours)

## Section Details

### Orientation and Administration (2.5 hours)

- **SAM tool objectives**

From the outset, maintain your focus on the purpose of a SAM tool to ensure return on your investment.

- **Snowboard**

Display and customise different views based on your role.

- **Orientation**

Overview of categories.

- **Navigation**

Common features and UI usage.

- **Administration**

Fine tune Snow by configuring allow and deny lists, custom fields, license policies, manufacturers and vendors, and notifications.

### [Inventory] Applications (2 hours)

- **Application detail**

Learn how Snow represents applications in detail, and how applications are recognised by Snow.

- **Manufacturer detail**

A very useful view for conducting internal audits or preparing for renewals.

- **Web applications**

Learn how to track usage of internal web applications.

- **SRS Requests**

Despite their massive software catalogue, you're likely to have some applications Snow does not yet recognise. Learn how to get these added into Snow's Application Catalogue.

- **Snow Inventory Agent**

An overview of how the agent works and tailoring it to your needs.

### [Inventory] Computers, Users, and Objects (2 hours)

- **Overview, status, and detail views**

Learn how computers, users, and objects are represented in Snow.

- **Quarantine management**

Learn how to fine tune the automatic removal of old computers and users in Snow to keep your figures representing the here and now.

- **Objects**

If you want to track arbitrary objects in Snow, you can. Learn how to create them and, if needed, associate them with agreements, computers, and users.

## [Entitlement] Agreements (1 hour)

- **Overview and detail views**

Learn how to register your agreements and how they impact your licenses. We discuss best practices and how to set alerts to give you enough time to prepare for upcoming anniversaries and renewals.

- **Custom agreement types**

Snow doesn't just have to be about software agreements, learn how to create agreements for hardware, support, or just about anything.

## [Entitlement] Licenses (2 hours)

- **Overview and detail views**

The core of why you have Snow. Learn how Snow represents licenses, and best practices for registering your licenses.

- **Importing licences**

Entering individual licenses can be time consuming. Learn how to use the import tool to register your licenses in bulk.

## [Entitlement] Cloud connectors (1 hour)

- **M365 Portal**

Snow can connect to some select manufacturer portals. We will dive into the Microsoft 365 Portal connector to see an example of how connectors can save you a lot of manual work.

## [Compliance] License compliance (1.5 hours)

- **Interpreting compliance figures**

Compliance often requires interpretation. Understanding how Snow reports compliance helps you not only stay compliant but recognise cost-saving opportunities.

- **Advanced license configurations**

Your licenses likely come with some added benefits. Learn how to register these benefits in Snow and take advantage of cost-savings.

## [Compliance] Reporting (0.5 hour)

- **Overview**

An overview of the many out-of-the-box reports built into Snow along with how to build your own custom reports.

- **Scheduling reports**

Learn how to set up scheduled reports that can be delivered to your inbox.

## [Advanced] Application Customisation (2 hours)

- **Custom Compare values**

Some licenses don't follow standard metrics. Custom Compare values help you track compliance for these.

- **Failover, development, and test environments**

These often don't require production licenses. But this need configuring.

- **Secondary use rights and exclusion rules**

Another benefit that comes with some licenses. Learn how to build these in to boost your compliance figures.

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